

# Minutes of a meeting of the Appointments Committee on Tuesday 6 December 2022

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## Committee members present:

Councillor Brown (Chair)

Councillor Turner

Councillor Kerr

## Officers present for all or part of the meeting:

Caroline Green, Chief Executive

Alice Courtney, Committee and Member Services Manager (Interim Acting)

### 4. Apologies for absence and substitutions (Appointments Committee)

Apologies were received from Cllr Gant.

### 5. Appointment of Chair and Vice Chair (Appointments Committee)

It was agreed that Cllr Brown would Chair the informal meeting of the members of the Appointments Committee.

### 6. Minutes (Appointments Committee)

The members of the Appointments Committee agreed the minutes of the informal remote meeting of the members of the Appointments Committee held on 27 June 2022 as a true and accurate record.

### 7. Report on Senior Management Arrangements

The Chief Executive introduced the report as set out in the agenda reports pack and highlighted that:

- A new Head of Planning had been appointed and was due to commence employment at the Council in January 2023, leading on the development of the Local Plan and driving forward innovation and modernisation within the Planning Service.
- The joint Monitoring Officer arrangements which the Council had entered into with West Oxfordshire had worked well, but would come to an end at the conclusion of the agreed one year period.

In discussion it was noted that:

- The conclusion of the joint Monitoring Officer arrangements with West Oxfordshire at the end of the one year period suited the needs of both councils.

- The joint Monitoring Officer arrangements had generated income for the Council which had not been accounted for in the Council's base budget.
- Appraisals for the Chief Executive and Executive Directors were being undertaken quarterly. The Chief Executive had informally sought feedback from relevant Cabinet Members to inform appraisals, but would seek to do so in a more structured way going forward, ensuring that questions reflected the nature of the Member-officer relationship.

**The meeting started at 6.04 pm and ended at 6.19 pm**

**Chair .....**

**Date: Tuesday 27 June 2023**

*When decisions take effect:*

*Cabinet: after the call-in and review period has expired*

*Planning Committees: after the call-in and review period has expired and the formal decision notice is issued*

*All other committees: immediately.*

*Details are in the Council's Constitution.*